
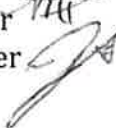


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To: Neenah Joint School District Board of Education

From: Mary Pfeiffer, District Administrator 
Jim Strick, Communications Manager 

Date: February 27, 2014

Re: Neenah Joint School District Hall of Fame Proposal

Recommendation

Neenah has a proud history and tradition with numerous students achieving outstanding accomplishments while in school and following graduation. The school has also benefited from countless dedicated staff members and volunteers. We propose the creation of a Neenah Joint School District Hall of Fame to recognize these individuals and connect Neenah's pride and tradition to our current students. The first inductions would take place in the fall of 2015. Details of the Hall of Fame selection process are outlined in the attached document.

Community members Marty Etteldorf and Dan Goggin met with Jim Strick over the past two years to discuss the potential of a Hall of Fame at Neenah High School. Input was gathered from a group of former coaches and discussions with Dr. Pfeiffer to develop by-laws and a selection process.

The proposed Neenah Joint School District Hall of Fame is unique from other high school Halls of Fame in that it recognizes individuals in several different categories and encompasses all alumni. Graduates will be honored for achievements in medicine and science; business and professional services; literature, arts, and entertainment; humanitarian and service; athletics; and lifetime recognition. Graduates who were exceptional students and staff members who excelled as teachers, administrators, or supporters will also be recognized.

The proposal includes forming a Board of Directors this spring through a public request for individuals interested in serving on the 15-member board. The Board of Directors will select the inductees and plan a banquet to honor the individuals. The Board includes individuals from five standing positions, five generations of alumni, and five at-large members. In late 2014, a public request will be offered for

nominations to the Hall of Fame. The selection committee will then make its selections by ballot in March and April of 2015. The committee will have discretion to select the number of inductees it feels appropriate in the first year and then make five selections each year thereafter.

Those selected will be honored at a banquet during Homecoming weekend in the fall of 2015. Members of the Hall of Fame will be awarded a plaque and a copy of the plaque will be placed on display in Neenah High School.

Marty Etteldorf, Dan Goggin, and Jim Strick will be present at the March 4, 2014 board meeting to answer any questions.

Outline Describing Structure and Operation of Neenah Joint School District Hall of Fame

Mission Statement:

Throughout the long and storied history of the Neenah Joint School District (hereinafter “NJSD”), a “passion for excellence” has been the inspiration for many extraordinary performances by student-athletes, for a vast collection of exceptional artistic, musical and literary creations by young students, and for the academic achievements of aspiring scholars. It has also been the motivation behind important careers of service to the NJSD as teacher, coach, administrator, parent, booster and volunteer. And it has been the cornerstone to the remarkable lives of countless Neenah alumni.

It is the mission of the Neenah Joint School District Hall of Fame (hereinafter “NJSD Hall of Fame”) to recognize Neenah students, alumni, staff and others who have distinguished themselves through athletic, academic and artistic pursuits, by contributions to their profession or field of study, in their service to the NJSD, and through important contributions to their community. By honoring these fine people, the NJSD Hall of Fame hopes to inspire current Neenah students in every facet of their young lives.

The NJSD Hall of Fame shall be managed and administered by the Neenah Joint School District Hall of Fame Foundation, Inc., a non-profit, 501(c)(3) corporation (hereinafter “The NJSD Hall of Fame Foundation” or “Foundation”). The NJSD Hall of Fame Foundation shall report and answer to the Neenah Joint School District Board of Education.

Number of Nominees:

In its inaugural year, the Board of Directors for the Foundation shall have the discretion to select as many initial inductees as it deems appropriate.

Each year thereafter, the Board of Directors for the Foundation shall have the authority to induct up to five (5) honorees into the Hall of Fame.

Qualifications of Nominees:

If the candidate is a student/graduate, then the candidate must have graduated from Neenah High School a minimum of twenty (20) years prior to his/her nomination. If the candidate is a coach, administrator, teacher, booster or volunteer, then the candidate must have retired or no longer work/volunteer for the NJSD a minimum of five (5) years prior to his/her nomination. If circumstances warrant, the aforementioned waiting periods may be waived by NJSD Hall of Fame Selection Committee.

All candidates must exemplify the attitude and code of conduct that is synonymous with the Neenah Joint School District.

The candidate’s career, achievement, contribution or service must fall into one of the categories described below.

Categories:

A candidate shall be eligible for nomination if his/her career, achievement, contribution or service meets one or more of these criteria:

1. **Medicine and Science** – individuals who are health care professionals of high regard or distinction; scientists, professors and researchers whose work or research has benefited humanity in an important way or who have added substantially to the body of human knowledge; recipients of distinguished awards in any field of scientific endeavor.
2. **Business and Professional Services** – individuals who are respected and successful business persons; officers, directors, CEOs, CFOs, or other leaders of noted corporations or businesses; admired entrepreneurs, legal professionals, and other service professionals.
3. **Literature, Arts and Entertainment** – individuals who are renown in drama, theater, literature, music, or the arts; winners of prestigious literary, acting, music, entertainment, or artistic awards.
4. **Humanitarian and Service** – individuals who have rendered consistent and significant service to the local, state, national or world communities.
5. **Athletics** – individuals who have earned all-State, all-American, Olympian, or professional honors in their sport; coaches, sports specialists, sports promoters who have excelled at the high school, collegiate, professional or international level; these individuals shall exemplify the best qualities of sportsmanship and sporting competition.
6. **Lifetime Recognition** – individuals who may not have attained award status in his or her chosen field but whose life demonstrates high moral character and dignity, or who has demonstrated courage in overcoming extraordinary obstacles in life.
7. **Students** – Neenah High School graduates whose high-school achievements in athletics, academic, literature, arts or other high school pursuit were singular and extraordinary.
8. **Teacher, Administration, NJSD Supporter** – individuals whose years of service to the NJSD left a lasting impression or had a profound impact on Neenah schools and its students.

Nominations:

Nomination forms are available in the Neenah High School Student Services office and on the Neenah Joint School District website.

An article or advertisement will be placed in the Appleton Post Crescent (or other newspaper), a notice will be placed on the NJSD website, and other notices will be posted each January in order to solicit nominations from the public for the upcoming year.

Anyone may complete and submit a nomination form for persons meeting the aforementioned qualifications. A nomination will be valid for three years.

All nominations submitted during any calendar year will be considered by the Hall of Fame Selection Committee the following year.

Nomination Selection Process:

At the beginning of each calendar year, the Hall of Fame Selection Committee shall meet to review all the nominations submitted the previous year.

Each Hall of Fame Selection Committee member will review the nomination forms. After all nominations have been discussed, a ballot shall be prepared, listing the name of each nominee. Each Selection Committee member shall complete a ballot by selecting his/her top ten (10) nominees, and ranking those ten (10) nominees highest to lowest. The ballots shall be tallied and the nominees with the five (5) highest average rankings shall be the inductees for that calendar year. A representative from the Selection Committee shall contact each of the five (5) proposed inductees to confirm he/she will accept nomination into the NJSD Hall of Fame. If any proposed inductee declines the nomination, then the nominee with the next highest average ranking from the ballots shall be added to the list of inductees. Once the five (5) inductees to the NJSD Hall of Fame have been determined, the list shall be presented to the NJSD Hall of Fame Foundation Board of Directors for final approval. The NJSD Hall of Fame Foundation Board of Directors may reject the nomination of any candidate approved by the NJSD Hall of Fame Selection Committee. If a candidate is rejected by the NJSD Hall of Fame Foundation Board of Directors, the candidate shall be removed from the list of proposed honorees. If a candidate is rejected, the name of another candidate from the ballot will not be added to replace the rejected nominee. Once the NJSD Hall of Fame Foundation Board of Directors has finalized the list of inductees, the list shall be presented to the NJSD Board of Education.

A time line of the selection process shall be as follows: review of all nominations by Selection Committee in January and February, voting on nominees by Selection Committee in March and April, review and approval/rejection of five (5) nominees by NJSD Hall of Fame Board of Directors in May, and announcement of the approved nominees to the NJSD Board of Education and to the public in June.

NJSD Hall of Fame Foundation Board of Directors:

The Board shall supervise all standing and ad hoc committees, oversee and manage the NJSD Hall of Fame, manage the finances and business of the Foundation, and report to the NJSD Board of Education.

The Board shall consist of no more than fifteen (15) directors, separated into three classes of five (5) seats each. The persons eligible to occupy a seat on the Board shall be as follows (further details as to Board seats is set forth in The By-Laws).

The first class of Board seats shall consist of five (5) seats, to be occupied by a NJSD district office administrator, a NJSD Board of Education member, a NHS administrator, the NHS Activities Director, and an at-large employee of the NJSD to represent the teachers, coaches and administrators. The second class of Board seats shall consist of five (5) seats, to be occupied by a

Neenah alumnus who graduated prior to 1960, a Neenah alumnus who graduated between 1961 and 1975, a Neenah alumnus who graduated between 1976 and 1990, a Neenah alumnus who graduated between 1991 and 2005, and a Neenah alumnus who graduated between 2006 and 2020. The third class of Board seats shall consist of five (5) seats, to be occupied by individuals who have expressed a desire in helping promote the NJSD Hall of Fame.

NJSD Hall of Fame Standing Committees:

NJSD Hall of Fame Selection Committee:

The Selection Committee shall consist of all members of the NJSD Hall of Fame Foundation Board of Directors.

The Selection Committee shall be led by a Chairperson and Vice-Chairperson.

During the course of the calendar year, the Vice-Chairperson shall receive and retain all completed nominations.

At the end of each calendar year, the Vice-Chairperson shall make copies of all nominations received during the year and distribute them to the members of the Selection Committee.

In January/February of each year, the Chairperson shall schedule a meeting to review and discuss all nominations. This may be done at one meeting or over the course of several meetings.

Each Hall of Fame Selection Committee member will review the nomination forms. After all nominations have been discussed, a ballot shall be prepared, listing the name of each nominee. Each Selection Committee member shall complete a ballot by selecting his/her top ten (10) nominees, and ranking those ten (10) nominees highest to lowest. The ballots shall be tallied and the nominees with the five (5) highest average rankings shall be the inductees for that calendar year. A representative from the Selection Committee shall contact each of the five (5) proposed inductees to confirm he/she will accept nomination into the NJSD Hall of Fame. If any proposed inductee declines the nomination, then the nominee with the next highest average ranking from the ballots shall be added to the list of inductees. Once the NJSD Hall of Fame Foundation Board of Directors has finalized the list of inductees, the list shall be presented to the NJSD Board of Education.

The Chairperson shall not complete a ballot. If there is ever a tie in the rankings, then the Chairperson shall cast a vote to break the tie.

If a nominee is not selected after three consecutive years, the Selection Committee shall hold a vote to decide whether or not to keep the nominee active for another three years. The nominee will either stay on the active list or be

placed in an inactive file which will be reviewed periodically by the committee for reinstatement to the active list.

NJSD Hall of Fame Fundraising Committee:

The Fundraising Committee shall consist of no less than fifteen (15) members, drawn from the NJSD Hall of Fame Foundation Board of Directors and members of the community.

The Fundraising Committee shall be responsible for determining the manner and method of raising funds and generating revenue to support the NJSD Hall of Fame.

The Fundraising Committee shall, at a minimum, raise sufficient funds to cover the cost to operate the NJSD Hall of Fame. Over time, it is anticipated the Fundraising Committee may raise additional funds to be used to provide scholarships to NHS students, to pay for improvements or enhancements to the Neenah School System, or to contribute to local charities.

Annual Time Line of Hall of Fame Events

Nominations shall be accepted throughout the calendar year.

A time line of the selection process shall be as follows: review of all nominations by Selection Committee in January and February, voting on nominees by Selection Committee in March and April, review and approval/rejection of five (5) nominees by NJSD Hall of Fame Board of Directors in May, and announcement of the approved nominees to the NJSD Board of Education and to the public in June.

The nominees will be recognized at a NHS Homecoming Week Dinner and during the NHS Homecoming football game.

Nominees will be presented with a commemorative plaque at either the Dinner or the football game. A second plaque will be placed in a foyer at Neenah High School as part of the NJSD Hall of Fame permanent display.